



GREYSTOKE

Homes & Support Services Inc.



101B, 920 – 2A Avenue North
Lethbridge, Alberta • T1H 0E3
Phone (403) 320-0911
Fax (403) 320-0955
www.greystokehomes.com

ANNOUNCEMENT

October 24, 2011

To: All Employees – Greystoke Homes & Support Services Inc.

From: Patricia Seaborn, Director of Operations – Lethbridge and Area

Re: Direct Deposit

Greystoke Homes & Support Services Inc. is pleased to inform you that in partnership with CBI Home Health, we will be introducing direct deposit in the upcoming months.

You will continue to be provided with the same information you would have received with your paycheque stub, such as deductions at source and vacation pay information.

In order to implement this, we will require certain information from you. To ensure accuracy in entering information, we will require a void cheque or a statement from your bank detailing all of your account information, including Bank #, Transit # and Account #. The information required is detailed on the following page. Please provide this information to us as soon as possible, but not later than November 15, 2011.

Please contact Greystoke with your questions, suggestions or comments as we work together to implement direct deposit.

Authorization for Direct Deposit - Employee Form

This authorizes Greystoke Homes & Support Services Inc. (the "Company") to send credit entries (and appropriate debit and adjustment entries), electronically or by any other commercially accepted method, to my (our) account(s) indicated below and to other accounts I (we) identify in the future (the "Account"). This authorizes the financial institution holding the Account to post all such entries.

Account

Account Type (check one): Checking Savings

Employee Bank Name

Bank #

Transit #

Account #

Please attach a void check here

This authorization will be in effect until the Company receives a written termination notice from myself and has a reasonable opportunity to act on it.

Signature

Printed Name

Employee ID #

Date