

ENVIRONMENTAL SAFETY AUDIT

Name of Person Served:

Last _____ First _____

PERSONS SERVED SAFETY

	INDICATOR(S)	COMPLIANCE			COMMENTS	RESOLUTION
		YES	NO	NA		
GENERAL & EMERGENCY	Sufficient lighting					
	Adequate ventilation					
	Clean environment					
	Working landline accessible					
	Emergency numbers posted					
	Fire evacuation plan posted					
	First aid kit stocked and available					
	Access to medical services					
	Confidential records in secure place					
	Hot water thermostat setting suitable					
	Window screens secure					
	Medical alert unit available					
	Adequate supervision provided at all times					
	Appropriate emergency supplies and information is on hand					
MEDICATIONS	Medication is kept out of reach of children and in pharmaceutical packaging					
	Medication is stored in locked cupboard / container					
	Persons served conditions / medications, who and how to contact in event of an emergency or adverse reaction are known					
KITCHEN	Sufficient lighting					
	Adequate ventilation					
	Child-proofing practices in effect					
	Water shut off					
	Emergency gas shut off					
	Safety latches on drawers / cabinets					
	Functional / safe appliances					
	Safe cooking and food preparation practices					
STAIRS	Secure handrails / guards					
	Sufficient lighting					
	Obstacle free / good repair					
	Safety gates - meet regulations					

PERSONS SERVED SAFETY (continued)

	INDICATOR(s)	COMPLIANCE			COMMENTS	RESOLUTION
		YES	NO	NA		
BEDROOM / LIVING AREAS	Adequate moving space					
	Adequate, accessible lighting					
	Regulation size egress windows					
	Furniture, TV's, computers, lams, etc. safely arranged and secured to prevent injury					
	Child-proofing practices in effect					
	Crib/playpen meets current standards					
	Toys safe, lead free, age / ability appropriate					
	Absence of poisonous plants indoors					
BATHROOM	Safe working heights					
	Intact bath mat / non-skid surfaces					
	Functional plumbing					
	Secure aids (grab bar / bath chair)					
	Bath clean and ready for use					
	'Pop' locks for easy access					
	Electrical items (hair blowers, etc.) kept and stored away from water					
	Mouthwash, toothpaste, shampoo, etc. Stored out of sight / reach					
	Appropriate supervision at all times					
ELECTRICAL/ FIRE SAFETY	No overloaded outlets					
	Slide plates / tamper proof outlets				Specific to CP; may apply to others	
	Functional wall switches					
	Smoke / carbon monoxide detectors Functional and on each floor					
	Fire extinguisher(s) on each floor Mounted/functional/current					
	Safe storage of flammables					
	Oxygen signs posted					
	Electric cords in safe condition and useage					
	Matches, lighters inaccessible					
	Fireplace, radiators, hot pipes are covered to prevent burns					
	Chimney is clean and clear of leaves, debris					

PERSONS SERVED SAFETY (continued)

INDICATOR(s)		COMPLIANCE			COMMENTS	RESOLUTION
		YES	NO	NA		
HAZARDOUS	Cleaning agents and dangerous substances inaccessible and stored out of reach in original / labeled containers					
	Knives, tools, sharp objects, power tools safely stored / locked away					
	All weapons kept in locked facility with Ammunition locked up separately					
OUTSIDE	If swimming pool/hot tub, supervision and fencing required (Children's)					
	Outside steps well lit with safe surfaces					
	Sufficient lighting					
	Seasonal maintenance completed					
	Equipment and tools (lawn mowers, snow blowers, etc) in good repair and inaccessible					
	Security measures appropriate (fence, locks, buildings, pathways, tools, etc.)					
	Yard, play area and equipment in good repair and fenced / restricted as required					
	Secure railing on porch/deck					
	Deck, stairs, railing, secure and in good repair					
	No environmental risks evident					

CAREGIVER SAFETY

INDICATOR(s)		COMPLIANCE			COMMENTS	RESOLUTION
		YES	NO	NA		
GENERAL	Stores, other houses accessible					
	Safe, secure private and public facilities					
	Security building/escorts					
	No visible illegal activities					
	Safe walking/parking					
BEHAVIOURS	ABSENCE OF:					
	• Inappropriate sexual behaviours					
	• Verbal abuse					
	• Discrimination / Harassment					
	• Strikeout / aggression					
	• Accessible firearms					
	• Vicious animals					
•						

Conducted Monthly for month of _____, and completed by:

Staff Name (please print)

Staff Signature

Date: