

**SUMMER
PROGRAM**

Staff Name: _____

 Please print first and last name legibly. Signature.

Week of: Mon / Days / Yr

**TIME SHEET
WEEK**

TIME SHEET DUE BY NOON EVERY MONDAY

DATE:											
SUMMER PROGRAM		MON		TUE		WED		THU		FRI	
START / END TIME											
HOURS WORKED											
Comments:											
<p>* PLEASE COMPLETE SEPARATE TIMESHEETS FOR CHILDREN'S PROGRAM & SUMMER PROGRAM HOURS WORKED *</p> <p>ONLY NOTE HOURS YOU PHYSICALLY WORKED. IF YOU DID NOT WORK ON A STAT, PLEASE LEAVE IT BLANK!</p> <p><i>Check the newsletter calendar for important dates.</i> <i>www.greystokehomes.com</i></p>											